

Instructor(s): Venessa Trans  
TA: Bill Perkin  
TA Contact: bperkins.TWLU@gmail.com  
Phone: (951) 878-8958  
Office Hours: By email request  
thewayleadershipuniversity@gmail.com



Leadership University  
**NPCC 301 ONLINE**  
Lay Biblical Counseling

### **COURSE DESCRIPTION**

This course is an introduction to lay biblical counseling as it pertains to providing inner healing. Students will be taught counseling tools through God's Word, while utilizing training from the solution focused counseling model. This course will discuss the best practices of being a lay counselor that ministers to the total person: mind, spirit, and emotions.

### **COURSE OBJECTIVES**

*Upon completion of this course:*

1. Students will understand what Lay Biblical Counseling is.
2. Students will receive training on ethics and other professional responsibilities they must uphold as lay counselors.
3. Students will gain confidence in their abilities to listen and take notes during counseling sessions.
4. Students will learn to operate in the gifts of the Holy Spirit in order to provide the Ministry of inner healing and deliverance as needed in a counseling session.

### **REQUIRED TEXTS**

Kollar, Charles Allen. *Solution-focused Pastoral Counseling: An Effective Short-term Approach for Getting People Back on Track*. June 02, 1997. Zondervan.

(Textbooks, workbooks, lab fees, etc. are a normal part of the cost of your education.)

Photocopies of the pages will not be accepted for credit. This constitutes a breach of copyright law and drives up the cost of textbooks.

## **REQUIREMENTS**

### **Portal Access and Usage**

All TWLU classes require students to have digital access to the portal to obtain and view video lessons, written notes, quizzes, and homework assignments. All quizzes and homework assignments must be submitted through the portal.

### **Attendance**

As an online student, your attendance is based on your weekly participation. You are expected to complete course assignments on a weekly basis. Weekly class attendance/participation ensures you learn the material in its entirety and that you remain on track with the class throughout the term. If you experience extenuating circumstances that affect your attendance/participation, please contact your TA right away.

### **Late Work**

Late work without penalty will only be accepted under special circumstances and only with prior approval from the TA or Student Success (see Attendance guidelines). The **late work penalty** is 10% per week. Homework assigned prior to midterms will not be accepted after the midterm exam due date. Absolutely no homework will be accepted after the last day of class.

### **Assignments**

Each week, students are to complete the assigned reading, watch the video lesson, take the quiz, and complete the assigned homework within one week. If the homework is submitted after the one week period, points will be deducted. All assignments must be submitted into the portal using the Homework Link at the bottom of each corresponding lesson. **Scores cannot be issued for assignments that are not turned in through the portal.** Course content for online classes will be available on Monday of each week and is due the following Sunday by 11:59PM.

### **Coursework**

1. **Homework:** is assigned weekly and can be found on the last page of the course syllabus. Homework is due one week after assigned and must be submitted before the following class period using the appropriate assignment link in the portal (*see Late Work policy*).
2. **Quizzes:** are mandatory and should be completed right after watching the video. Failure to complete quizzes will result in a loss of points.
3. **Midterm:** a take home assessment that may be done open book. The midterm must be completed once the test has been opened since it has a time constraint. Midterms cannot be saved to return to it later. If you try to do so, your test will automatically be submitted causing a loss of points for the questions not answered.
4. **Final:** must be done **in person** and is closed book. Only physical Bibles are permitted in the test taking area. Please bring an acceptable device to class to access the portal on test taking days along with any necessary cords or charger. Online students are required to show up in person to take finals. 4835 Hallmark Pkwy, San Bernardino, CA 92407. *Remote learners (outside a 50 mile radius from The Way World Outreach Hallmark Campus) can test remotely but must have one camera facing the student and one camera facing their computer screen to ensure integral proctoring of the test.*

## **PLAGERAIISM AND STUDENT CONDUCT**

Leadership University upholds the highest standards when it comes to the development of classwork and assignments. All work should be your own.

- Plagiarism is unacceptable and will result in an immediate failure of the course. If you did not write the words, they do not belong in your paper. You cannot COPY AND PASTE anything from a book, the internet or any other source and put it in your paper.
- Do NOT include direct quotes unless the quote is cited properly and gives the author credit. Describe the material in your own words. Do not use words you do not understand.
- You are free to consult with classmates about assignments and to study for finals together, but please ensure that your work is your own. If your work looks too much like your classmates, plagiarism rules may be enforced.

### **An Overview of the Course Assignments:**

1. Homework Assignments
2. Weekly Quizzes
3. Midterm
4. Final Exam

#### **Points Possible**

Quizzes (9 x 20 pts)	180 points
Homework (7 x 25 pts)	175 points
Midterm	150 points
Final Exam	200 points

Total points possible = **705**

#### **Grading Scale**

A = 705 - 634

B = 633 - 564

C = 563 - 493

D = 492 – 423

F = 422 - 0

# Course Schedule

Dates	Topic	Assigned Reading*	Homework Assignment (Due the following Class)
JAN 18	Intro Lay Biblical Counseling <ul style="list-style-type: none"><li>● Class format, submitting homework and role-playing exercise</li></ul>	Ch. 1 – 2	Half page essay: Write your own definition of choice. Also, explain the importance of choice regarding the health & success of your own life.
JAN 25	Ethics and Etiquette <ul style="list-style-type: none"><li>● Counseling Manual &amp; process to counsel @ TWWO</li></ul>	Ch. 3 – 4	Find scriptures to use during sessions with trauma.
FEB 1	No School	Ch. 5	
FEB 8	Counselor and Counselee responsibilities <ul style="list-style-type: none"><li>● Practicum: Solution Focused Counseling Model (w/Biblical Lens vs. Christian Care)</li></ul>	Ch. 6, 13	List a couple of solution-focused conversations you could have according to your given example scenario.
FEB 15	Practice 1: Listening & Questioning <ul style="list-style-type: none"><li>● Practicum: Extended Intake</li></ul>	Ch. 8 – 9	Submit a video of yourself explaining & completing our liability form with a “counsel”.
FEB 22	Practice 2: Note Taking & File Management <ul style="list-style-type: none"><li>● Practicum: Crisis Safety Plan</li></ul>	Ch. 10 – 11	Take home Mid-Term
MAR 1	Practice 3: Goal Setting <ul style="list-style-type: none"><li>● Practicum: Identifying and establishing goals</li></ul>	Ch. 15 – 16	Complete a crisis safety plan with someone and a list of local resources for abused and/or suicidal people.
MAR 8	Deliverance Counseling <ul style="list-style-type: none"><li>● Practicum: Scalability, emotion trackers and journaling</li></ul>	Ch. 12, 14	Complete a smart goal worksheet for one of your own goals.
MAR 15	Deliverance Counseling cont. with prayer practicum	Ch. 17	Use scalability to measure three of the situations provided with a mock “client”
MAR 22	Role Playing Practicum	Study For Final (All work due before final)	
MAR 29	Final Exam (In person; closed book/notes)		

\* The course lecture schedule will be adjusted and developed as the course unfolds. However, the book exercises—and all other assignments—will continue to be due on the dates identified in the schedule below.